

Argyll and Bute Council – Corporate Governance Action Plan 2020/2021

Ref	Improvement actions	Success measures	Key dates	Lead
CG-1	Continue to progress the work to digitalise all document and evidence exchanges for Local Development Plan 2 'Examination in Public' process.	Digitalised system in place and monitoring of effectiveness undertaken	31 March 2021	Head of D&EG
CG-2	Develop an integrated production process for the SHIP and Local Housing Strategy which will utilise GIS information to improve due diligence knowledge of proposed Registered Social Landlord housing sites, thus identifying risks to delivering the SHIP.	Process in place and monitoring of effectiveness undertaken	31 March 2021	Head of D&EG
CG-3	Procure and implement enhanced logistical software that will facilitate route optimisation for many transport related functions	System in place and monitoring of effectiveness undertaken	31 March 2021	Head of R&I
CG-4	Continue to develop an automated interface between the Property Management System (Concerto) and the Financial System (Oracle) to process contractor payments	Interface in place and monitoring of effectiveness undertaken	31 December 2020	Head of CS

Appendix 3

CG-5	Improve quality and accuracy of asset information which will benefit asset valuations, calculations for utilities costs and asset management	System in place and monitoring of effectiveness undertaken	30 March 2021	Head of CS
CG-6	Develop the provision of governance and committee support to the Integration Joint Board.	Appropriate support in place and functioning well	30 March 2021	Head of L&R
CG-7	Develop further self-evaluation tools to improve self-evaluation processes and monitoring of quality provision within 1140 hours	Self-evaluation tools in place and monitoring of effectiveness undertaken	30 March 2021	Heads of Education
CG-8	Work with the Quality Improvement Group to develop GIRFEC procedures and processes to improve children and young people's experiences of Child's Planning Processes.	Procedures and processes in place and monitoring of effectiveness undertaken	30 March 2021	Heads of Education
CG-9	Implementation of a self-billing approach using CareFirst for payments to social care providers to further improve payment efficiency and simplify monthly budget monitoring work	Processes and procedures in place and monitoring of effectiveness undertaken	28 February 2021	Head of FS